

Agenda

Corporate and Communities Overview and Scrutiny Panel

Wednesday, 8 May 2019, 2.00 pm
County Hall, Worcester

All County Councillors are invited to attend and participate

This document can be provided in alternative formats such as Large Print, an audio recording or Braille; it can also be emailed as a Microsoft Word attachment. Please contact Democratic Services on telephone number 01905 844963 or by emailing democraticservices@worcestershire.gov.uk

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have
a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests** **OR**
relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Corporate and Communities Overview and Scrutiny Panel

Wednesday, 8 May 2019, 2.00 pm, County Hall Worcester

Membership

Councillors:

Mr C B Taylor (Chairman), Mrs M A Rayner (Vice Chairman), Mr A D Kent, Mr R J Morris, Mr J A D O'Donnell, Prof J W Raine, Mr A Stafford, Mr R P Tomlinson and Mr R M Udall

Agenda

Item No	Subject	Page No
1	Apologies and Welcome	
2	Declarations of Interest and of any Party Whip	
3	Public Participation <i>Members of the public wishing to take part should notify the Head of Legal and Democratic Services in writing or by e-mail indicating the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case 7 May 2019). Enquiries can be made through the telephone number/e-mail address below.</i>	
4	Confirmation of the Minutes of the Previous Meeting	
5	IT Service Report	To follow
6	Work Programme 2018/19	1 - 6

Agenda produced and published by the Head of Legal and Democratic Services, County Hall, Spetchley Road, Worcester WR5 2NP. To obtain further information or hard copies of this agenda, please contact Samantha Morris 01905 844963 or Alison Spall 01905 846607, email: scrutiny@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website at [here](#)

Date of Issue: Monday, 29 April 2019

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CORPORATE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL 8 MAY 2019

WORK PROGRAMME 2018/19

Summary

1. From time to time the Corporate and Communities Overview and Scrutiny Panel will review its work programme and consider which issues should be investigated as a priority.

Background

2. Worcestershire County Council has a rolling annual Work Programme for Overview and Scrutiny. The 2018/19 Work Programme has been developed by taking into account issues still to be completed from 2017/18, the views of Overview and Scrutiny Panel Members and the findings of the budget scrutiny process.
3. Suggested issues have been prioritised using scrutiny feasibility criteria in order to ensure that topics are selected subjectively and the 'added value' of a review is considered right from the beginning.
4. The Corporate and Communities O&S Panel is responsible for scrutiny of:
 - Commissioning, contracts and commerce and ensuring the corporate commissioning cycle works well
 - Transformation
 - Finance
 - Localism and Communities
 - Organisation and employees
5. The Work Programme was agreed by Council on 8 November 2018.

Refresh of the Scrutiny Work Programme 2019/20

6. Plans are now being made to refresh the Scrutiny Work Programme for 2019/20. Throughout May and June, Members and other stakeholders will be invited to suggest topics for future scrutiny. Following July Panel meetings, informal sessions will be held where Panel Members will be asked to prioritise these suggestions.
7. The Overview and Scrutiny Performance Board will receive feedback on the Panels' discussions and agree the final scrutiny work programme at its July meeting. Council will be asked to agree the Work Programme in September.

Dates of Future Meetings

- 16 July 2019
- 13 September 2019
- 5 November 2019

Purpose of the Meeting

The Panel may wish to consider the 2018/19 Work Programme and consider whether it would wish to make any amendments. The Panel will wish to retain the flexibility to take into account any urgent issues which may arise.

Supporting Information

- Appendix 1 – Corporate and Communities Overview and Scrutiny Panel Work Programme 2018/19

Contact Points

Specific Contact Points for this Report

Samantha Morris/Alison Spall, Overview and Scrutiny Officers, Tel: 01905 844963/846607

Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

- Agenda and minutes of Council on 8 November 2018 – available on the Council website [here](#)
- Agenda and Minutes of OSPB on 26 September 2018 - available on the Council website [here](#)

APPENDIX 1

2018/19 SCRUTINY WORK PROGRAMME: Corporate and Communities Overview and Scrutiny Panel

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
8 May 2019	Information Technology issues	8 March 2018	Including Councillor IT, Management structure and strategic plan for the IT service.
July 2019 (date tbc)	Libraries Remodelling	7 November 2018 13 March 2019	
16 July 2019	Performance and In-Year Budget Monitoring Quarter 4 2019 (January – March)	13 March 2019	
16 July 2019	Worcestershire Councillors' Divisional Fund	23 July 2018	Reported annually.
16 July 2019	Worcestershire County Council Regulation of Investigatory Powers Act 2000 Policy	n/a	
16 July 2019 (tbc)	Liberata	n/a	
16 July 2019 (tbc)	Development of Procurement Strategy	13 March 2019	
16 July 2019 (tbc)	Place Partnership		Invite to attend Panel to give update on current direction etc.
3 September 2019	Commissioning	23 October 2018 13 March 2019	Update requested

3 September 2019	Workforce - Harassment		This issue resulted from the Workforce report on 13/3/19. Include outcomes of staff survey and TU survey questions on harassment.
3 September 2019	Performance and In-Year Budget Monitoring Quarter 1 (April-June)		
5 November 2019	Performance Monitoring Quarter 2 (June-Sept)		
Possible Future Items			
TBC	Fees and Charges	n/a	
TBC	Volunteering	n/a	
TBC	Maximising Income generation	22 May 2018 22 January 2019	Informal session with Members was held on 13 March after C&C Panel meeting
TBC	Culture: How can we utilise the Culture of Worcestershire to maximise the benefit to the County?	n/a	
TBC	Information sharing with District Councils	8 March 2018	
TBC	Communications – How we ensure residents have easy access and we communicate service levels? WCC brand and the postal service.	n/a	

TBC	Worcester Woods Countryside Centre		Raised at meeting on 13/3/19.
Standing Items	Performance Management Quality Assurance Budget Scrutiny	November and January	

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